



Site Validation Checklist

Use the following checklist to perform an inspection on any renetworking charging station.

Only one form is needed per site; however, each checklist item must be performed on each station.

Upon completion of this service, send completed checklists to support@chargepoint.com

If there are any major issues with any of the stations installed at this site, please contact ChargePoint Support before renetworking.

Site Name	
Address	
Technician Name	
Date of Service	
Total # of Units Inspected	
Model of Units Inspected	
SIM Card ID Number	

Individual Station Evaluation

- ☐ 1. Ensure the station has power.
- ☐ 2. Visually inspect the station and document any damage below.
- ☐ 3. Test the station to confirm it is working properly.
- ☐ 4. Ensure the charging cables can extend fully and retract smoothly and properly.
- ☐ 5. Ensure the station is not showing any error message.

Inspection Results

Station	MAC Address	Electrical Damage	Physical Damage	Issues / Comments
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				