

Complete the Installation Checklist for ChargePoint Gateway

Documenting the Radio Group

A radio group consists of a ChargePoint Gateway and up to nine CPF32 charging stations that communicate with it over Wi-Fi. For each radio group, attach the spare activation labels below to document how the stations are organised. After completing this step and the checklist on the following page, provide this information to the person responsible for activating the Gateway and the CPF32 charging stations. If installing multiple radio groups, use one page for each radio group.

Gateway	Attach spare activation label here
CPF32	Attach spare activation label here
CPF32	Attach spare activation label here
CPF32	Attach spare activation label here
CPF32	Attach spare activation label here
CPF32	Attach spare activation label here

Before leaving the installation site, complete this checklist for the ChargePoint Gateway. Then provide this information, along with the information on the previous page, to the person responsible for activating the ChargePoint Gateway.

ChargePoint Gateway		
1.	Earth/ground connection is made to the ground lugs (where applicable).	☐
2.	Service wiring has been fully inserted into the terminal blocks and all electrical connections are clean and snug. Torque is confirmed for the wiring connection.	☐
3.	The Gateway is securely mounted.	☐
4.	The cover is locked in place and conduit is firmly attached.	☐
5.	Electrical enclosures are clean and free of wire strands and metal shavings.	☐
6.	All covers are installed and all fasteners are tightened. The station is fully secured and does not rock or wiggle.	☐
7.	The LED located at the bottom of the ChargePoint Gateway is solid green (this can take up to 20 minutes).	☐
8.	For stations with a CMK, the charging cables operate smoothly through the full extension and retraction.	☐
9.	The parking area is clean and free of all packaging and debris.	☐



ChargePoint Gateway		
10.	All pinpointing steps from the Installation Guide have been completed.	☐
11.	The test charging session from the Installation Guide successfully started.	☐
12.	A white light is displaying around the CPF32's connector dock.	☐
13.	The WiFi LED, located on the left side of the main unit's cover, is solid green (this can take up to 10 minutes).	☐
14.	The radio group (the ChargePoint Gateway and associated CPF charging stations) is completely documented.	☐

Third-Party Service Providers

Customer

Details	Complete the following:
Name	
Site Address	
Contact	
Panel ID	
Breaker	

Installer

Details	Complete the following:
Company	
Address	
Phone	
Installer Name	
Contact	

Questions

For assistance, go to chargepoint.com/support and contact technical support using the appropriate region-specific number.